



PARENT TEACHER ASSOCIATION OF PS 199, INC. EXECUTIVE BOARD MEETING AGENDA

February 1, 2018
6:15 p.m.

ATTENDANCE: SEE SIGN-IN SHEET ATTACHED TO THESE MINUTES

LOCATION: PS 199 Library

CALL TO ORDER

- After determining that a quorum of the Executive Board was present, the President called the meeting to order at 6:27 p.m.

CALL TO ORDER & PRELIMINARY MATTERS (5 mins)

- Review/Approve January 2018 Executive Board Meeting Minutes (copies distributed to the Executive Board by email prior to the meeting as well as posted to the PTA website). A discussion was held regarding two corrections to be made to the draft of the minutes. A motion was made by the President to approve the draft of the January 11, 2018 PTA Executive Board Meeting Minutes as distributed to the Executive Board via email on February 1, 2018 by the Recording Secretary as well as posted on the PTA website with the following corrections (i) the reference to Lara Bursor attempting to identify a parent to be involved in the Lice Check Committee will be corrected to reflect that Gayle Bursor had volunteered to undertake that effort and (ii) the reference to the CEC3 meeting will be revised to reflect that the CEC3 and DOE had adopted a new middle school admission process at the December CEC3 meeting. The motion was seconded by Claudia Jannuci and, there being no objections or abstentions, the motion passed unanimously.

PRINCIPAL'S REPORT (10 mins) – PROVIDED BY THE PRESIDENT IN PRINCIPAL XERRI'S ABSENCE

- Science Room. The President reported that the science room had some issues related to the failure of the contractor to install hard wiring for Smart Boards. She reported that the issue was being addressed and should be resolved in the near future.
- Robot Calls. The President reported that Principal Xerri discussed with the DOE the issue of the timing of the calls reporting student absences. Unfortunately there is nothing that the school can do independently to address the issue but the DOE has been made aware of the concern. A discussion regarding the reasoning behind the DOE's choice to have these calls sent in the evening hours was held.
- Linda Rosenthal Meeting. The President reported that Linda Rosenthal's office called and offered to have a meeting with PS 199 parents. Some dates were offered but each of the dates were during Spring Break so the President indicated that she would go back to Linda Rosenthal's office to see if alternate dates were possible. There was also a discussion regarding how to determine the 8-10 parents that would attend and how best to coordinate the topics to be covered during the meeting.

PRESIDENT'S REPORT (20 mins)

- Auction Update & Call to Action (Jenn MacFarlane). Jenn provided an update on the progress of the Annual Auction, including sales to date, and provided information regarding the various packages and benefits. Jenn expressed a desire to have another 100 ticket sales to help put the auction closer to last year's sales.
- Upcoming General PTA Meetings
 - February 9 General PTA Meeting
 - 4th Grade Teacher Presentation on State Test Preparation
 - Volunteer for Breakfast – Annette Bhatia volunteered to handle providing breakfast in substitution of Jill Caruso

- **Volunteers/Engagement.**
 - *Status of New Webmaster (Scott Oscher/Jenn MacFarlane).* Scott and Jenn reported on the status of the PTA website overhaul and the search for a new webmaster, including the complexity of maintaining the website. Scott indicated that an assessment of the current website's issues needed to be completed and a plan for renovating the site before being able to bring someone on board to act as webmaster.
 - *Lice Check Update (Gayle Slonim).* Gayle informed the Executive Board that she thought she had located two people to take over the responsibility and that she connected them with the current Lice Committee to make a transition.
- **Next Class Parent Meeting & Committee Meeting Check-ins.** A discussion was held as to whether the next meeting should occur before or after the Annual Auction.
- **Child Care Options.** The President updated the Executive Board regarding the discussions with Principal Xerri for childcare at PTA meetings and the search for an approved third party provider.
- **Upcoming Executive Board Meeting Dates.** A discussion was held regarding the possibility of moving upcoming EB Meeting dates in order to align with SLT Meetings. A decision was made to keep the current dates for the moment.
 - Wed March 7 > Tues March 13?
 - Thur Apr 12 > Tues Apr 17?

TREASURER'S REPORT (10 mins)

- **Review Treasurer's Report through January 31, 2018.** Dijana Jovanovic provided an overview of the Budget to Actual through January 31, 2018. She reported that revenues were up 3% to \$445,573 and that expenses were down 9% at \$459,466, but indicated that the primary reason expenses were down was because of the timing of professional development and classroom expenses.

SCHOOL LEADERSHIP TEAM REPORT (7 mins)

- **Parents as Partners Review (Scott Oscher).** Scott provided a re-cap of the Parents as Partners event. He noted that roughly 150-175 parents signed up but only 90 attended. A discussion ensued as to what may have caused the delta between interest and attendance, which included the possibility that a virus that was floating around the community may have contributed to the low turn-out.

COMMITTEE REPORTS (20 mins)

- **Broadway Night Review (Melissa Dye).** Melissa noted that while the event was sold out there were still empty seats. A discussion was held as to how to possibly "oversell" in the future and raising the admission price.
- **Wellness & Fitness Committee**
 - *Fitness Fundraiser Quick Review (Ginger Schuster).* The President reported that she thought that the event was well received and that the children enjoyed the event.
 - *Status of Soul Cycle Fundraiser (Ginger Schuster).* The President provided a brief overview of the event and that it was proposed to be held on March 20, 2018 at SoulCycle.
- **Communications Committee (Jenn MacFarlane & Claudia Jannuci).** Jenn opened the floor for discussing ways to improve the content of the newsletter. Several suggestions were made, including having students interview teachers.

OLD BUSINESS / NEW BUSINESS (10 mins)

- **New/Additional After-School Program.** A question was raised regarding the process for introducing new after-school programs and a discussion was held about how new after-school program could possibly be introduced.

ADJOURNMENT

There being no further business, the President made a motion to adjourn the meeting, which motion was seconded by Scott Oscher. There being no objections, the meeting was adjourned at 7:50 p.m. Eastern.

Minutes prepared by:

A handwritten signature in black ink, appearing to read "Ron E". The letters are stylized and cursive.

Ron I. Erlichman
Recording Secretary



Parent Teacher Association of PS 199
Executive Board Meeting Sign-in Sheet

Thursday, February 1, 2018
 6:15 p.m.

Executive Board Officers

Name	Title	Signature
Ginger Schuster	President	
Ed Aldridge	Co-Vice President	
Imran Husain	Co-Vice President	
Dorine Grollman	Co-Vice President	
Ron Erlichman	Recording Secretary	
Dijana Jovanovic	Treasurer	



Parent Teacher Association of PS 199

Executive Board Meeting Sign-in Sheet

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Executive Board Officers (Continued)

Name	Title	Signature
Maria Paskowitz	Asst. Treasurer	<i>Maria Paskowitz</i>
Lara Bursor	Co-Fundraising Officer	<i>Lara Bursor</i>
Gayle Slonim	Co-Fundraising Officer	<i>GS</i>
Jenn MacFarlane	Co-Corresponding Secretary	<i>Jenn MacFarlane</i>
Claudia Jannucci	Co-Corresponding Secretary	<i>Claudia Jannucci</i>



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Parents-at-Large

Name	Title	Signature
Moe Bardach	Parent-at-Large	NOT PRESENT
Annette Bhatia	Parent-at-Large	
Jill Caruso	Parent-at-Large	
Melissa Dye	Parent-at-Large	
Sebastian Lieng	Parent-at-Large	NOT PRESENT
Judy Slater	Parent-at-Large	
Kate Stephan	Parent-at-Large	




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SLT Representatives

Name	Title	Signature
Robert Schlaff	SLT Co-Chair	NOT PRESENT
Scott Oscher	SLT Co-Chair	

Additional Attendees

Name	Title (if Applicable)	Signature
Louise Xerri	Principal	NOT PRESENT
Enrique Gonzalez	UFT Chapter Chair	NOT PRESENT



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Name	Title (if Applicable)	Signature
Bridget Clark-Burchard	Parent	Bridget Clark-Burchard