



PARENT TEACHER ASSOCIATION OF PS 199, INC. EXECUTIVE BOARD MEETING AGENDA

December 7, 2017
6:15 p.m.

ATTENDANCE: SEE SIGN-IN SHEET ATTACHED TO THESE MINUTES

LOCATION: PS 199 Library

CALL TO ORDER

- The meeting was delayed for a quorum and no official business was conducted. After determining that a quorum of the Executive Board was present, the President called the meeting to order at 6:51 p.m.

PRELIMINARY MATTERS (5 mins)

- Review/Approve November 2017 Executive Board Meeting Minutes (copies posted on PTA website). A motion was made by the President to approve the draft of the November 8, 2017 PTA Executive Board Meeting Minutes as posted on the website. The motion was seconded by Dorine Grollman, there being no objections or abstentions, the motion passed unanimously.

PRESIDENT'S REPORT (40 mins)

- EB/PAL & Parent Engagement Update
 - PTA Meeting – A discussion was held regarding attendance at the last General Membership meeting and thoughts about how to increase attendance at the upcoming December meeting. While several different options were considered, having a strong agenda or presentation was agreed to by the Executive Board as being critical to future membership participation.
 - Konstella Signups – a discussion was held regarding whether using Konstella for volunteer/participation signup was effective and whether the goal of having 50% of the Executive Board at all events is a reasonable/achievable goal. While everyone agreed that the Executive Board participation in events was critical, there was some concern about setting a realistic goal and achieving that goal. No decision was made to modify the goal at this time.
- WITS – Wellness In The School
 - The President reported on the old committees that used to exist related to the topic, the WITS program and the new committee -Wellness & Fitness – which will oversee WITS and any fitness activities or fundraisers.
- Teacher Appreciation – The President reported that three Teacher Appreciation coffees have been scheduled.
- Communications Volunteers
 - The President informed the Executive Board that Rebecca Zimba was going to slowly withdraw from her level of involvement in communications for the PTA. A discussion was held about how to identify a successor for Rebecca as well as finding someone to get involved in re-vamping the website.
- Upcoming Events – The President briefly reminded the Executive Board of upcoming events.
 - Holiday Party – 12/9
 - Movie Night – 1/5
 - Fitness Fundraiser – 1/19
 - Parents as Partners – 1/25

- Topics for upcoming General PTA Meetings – The President noted that the co-creator of the Ruler Program, Robin Stern, would be presenting at the December 15, 2017 meeting. A discussion was held about how to optimize attendance around this important event.

COMMITTEE REPORTS (20 mins)

- Auction Committee (Jenn MacFarlane) – Jenn discussed the upcoming annual Auction, current status and efforts that needed to be undertaken with respect to securing donations. A discussion ensued regarding how best to secure donations and get more parent involvement
- Broadway Night (Melissa Dye) – Melissa reported that Broadway Night sold out in the first 15 minutes. She noted that there were only 2 VIP tickets left. A discussion ensued about how best to manage the waitlist and any Passport participants who were not going to use their tickets.

OLD BUSINESS (0 mins)

- None

NEW BUSINESS (0 mins)

- None

ADJOURNMENT

There being no further business, the President made a motion to adjourn the meeting, which motion was seconded by Dorine Grollman. There being no objections the meeting was adjourned at 8:03 p.m.

Minutes prepared by:

A handwritten signature in black ink, appearing to read 'Ron E'.

Ron I. Erlichman
Recording Secretary



Parent Teacher Association of PS 199
Executive Board Meeting Sign-in Sheet

Thursday, December 7, 2017
 6:15 p.m.

Executive Board Members




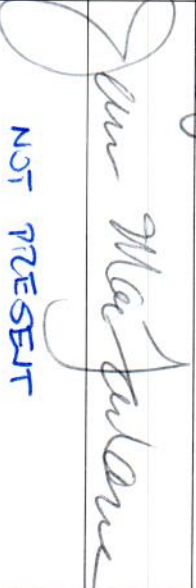
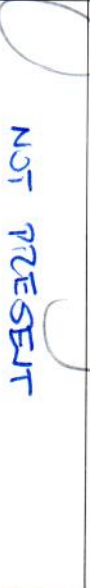
Name	Title	Signature
Ginger Schuster	President	PRESENT (TAE)
Ed Aldridge	Co-Vice President	
Imran Husain	Co-Vice President	NOT PRESENT
Dorine Grollman	Co-Vice President	
Ron Erlichman	Recording Secretary	
Dijana Jovanovic	Treasurer	NOT PRESENT



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Executive Board Members (Continued)





Name	Title	Signature
Maria Paskowitz	Asst. Treasurer	 PRESENT (PTE)
Lara Bursor	Co-Fundraising Officer	 PRESENT (PTE)
Gayle Slonim	Co-Fundraising Officer	
Jenn MacFarlane	Co-Corresponding Secretary	 NOT PRESENT
Claudia Jannucci	Co-Corresponding Secretary	 NOT PRESENT



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Parents-at-Large


Name	Title	Signature
Moe Bardach	Parent-at-Large	NOT PRESENT
Annette Bhatia	Parent-at-Large	NOT PRESENT
Jill Caruso	Parent-at-Large	
Melissa Dye	Parent-at-Large	
Sebastian Lieng	Parent-at-Large	NOT PRESENT
Judy Slater	Parent-at-Large	
Kate Stephan	Parent-at-Large	



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SLT Representatives

Name	Title	Signature
Robert Schlaff	SLT Co-Chair	NOT PRESENT
Scott Oscher	SLT Co-Chair	

Additional Attendees

Name	Title (if Applicable)	Signature
Louise Xerri	Principal	NOT PRESENT
Enrique Gonzalez	UFT Chapter Chair	NOT PRESENT