



**PTA EXECUTIVE BOARD MEETING  
September 10, 2015**

**Attendees:**

Andrea Steinkamp	Co-President
Victoria Micalizzi	Co-President
Renee Eanes	Co-Vice President
Imran Husain	Co-Vice President
Jenni Wolf	Co-Vice President
Ed Aldridge	Treasurer
Danielle Winfield	Assistant Treasurer
Lisa Ballard	Co-Corresponding Secretary
Amy Friedland	Co-Corresponding Secretary
Rebecca Zimba	Recording Secretary
Michele Riggio	Co-Fundraising Officer
Lara Bursor	Co-Fundraising Officer
Wendy Hutter	PAL
Enrique Gonzales	UFT rep
Louise Xerri	Principal

- Welcome Back!
- Motion unanimously carried to approve June 2015 EB Minutes

**PRINCIPAL'S BUSINESS**

- Programming/Classroom Enhancements for 2015/2016
  - Removed Circus Arts in 1st grade, and Louise has reached out to NDI to ask about whether they have the capacity for additional programs at our school. Yoga, chess, hip hip, ballet, also suggested. Louis stated she preferred an enrichment program based on movement.
- Update on Status of Recess Coach Program
  - Asphalt Green no longer our recess coach providers. Looking at Deer Valley, DOE lawyers reviewing the contract.
- Staffing changes/new hires
  - Hiring to TAs has been a challenge. Looking at Teacher's College and Hunter. Hired Bethany Trench, Carina Mirchandani, Zoe Pantevin.
- Enrique Gonzales introduced himself. He is the new co-UFT representative with Amanda Rabain. EB and PALs introduced themselves to him.
- Brendan Beseda, the new second Vice Principal, will be sharing all duties with Josh Griffiths.

**PRESIDENT'S UPDATE**

- Overcrowding Task Force
  - Line of communication opened with deputy chancellor Elizabeth Rose, meeting with Eric Shuffler, Victoria Micalizzi, Wendy Hutter, Andrea Steinkamp, Linda Rosenthal (other attendees?).

- Biggest ask of the DOE is to reduce kindergarten class number to five. The school cannot sustain six kindergarten classes over several years as those children progress through the upper grades.
  - Letter to Mark (last name?) about the bathrooms, potentially air conditioning in the auditorium.
- CEC Zoning Committee
  - Meeting next Thursday 9am JoA
- Debrief on K Coffee and First Day
  - Spring Lake donated donuts, coffee, and fruit to the event.
  - Some conversations about how to register from new parents. Goal is to merge email lists from Constant Contact and Yahoo and create a form on the website for parents to self-register. Imran suggested including information in the next newsletter about the different locations of information and ways to access them.
- Website Launch
  - Round of applause.
  - Link to volunteer page that interacts with iVolunteer
- iVolunteer Usage
  - Use to manage committee rosters, Rebecca to nail down the specifics.
- 2015/2016 Calendar Review - September
  - Picnics in the next two weeks, Teresa did the permits last year.
  - Set up and clean up - Rebecca to set up iVolunteer events.
- Science Center Update
  - Financial commitment from Gail Brewer and Linda Rosenthal. Karen Cape to come to the next general PTA meeting with an update.
- Tech Investments Over Summer – Imran/Victoria
  - Imran ordered 32 new laptops for the science classroom over the summer and two new laptop carts. Aris has been loading the operating systems and getting them ready to use in the science classroom. Imran is assessing now whether to purchase additional laptops and if so, Lenovos or Chromebooks.

#### CALENDAR OF EVENTS

- 4/5 Picnic – 9/16 6:00pm
- 2/3 Picnic – 9/17 6:00pm
- New non-K Family Chat n Chew – 9/18 8:45am (garden)
- Lice Checks 9/18 and 9/21
- K/1 Picnic – 9/21 6:00pm
- Back to School Night 3/4/5 – 9/28 6:00pm
- Back to School Night K/1/2 – 9/29 6:00pm
- K Meet and Greet Cocktail Party, 9/29 (needs to get on calendar)
- PTA Meeting – 9/30 6:30pm

#### TREASURER UPDATE

- Cash in/out report

- In the red from summer spending, as per usual. Some Family Giving donations already coming in.
- Question from Mr. Gonzales about the spending on the staff appreciation lunch line item. On behalf of the staff he suggested using the money for materials or projects that directly benefit the classroom environment and the students, though he wanted to be clear that he and the other staff appreciate our gesture of appreciation.
- Budget to Actual Review

### COMMITTEE BUSINESS

- Committee Leader Meeting
  - October meeting will be held with all committee leads to review protocols for asking for volunteers, scheduling events, making sure permits are acquired, etc.
- Family Giving – Our Giving Tree Kickoff (Sept. 16<sup>th</sup>)
  - Video Concept to be developed (Michelle Riggio)
- Walkathon October 17<sup>th</sup>
- School Store
  - PTA Closet Cleaning Mission September 25<sup>th</sup> after drop off. iVolunteer.
- Committee Chairs Needed
  - Signage Committee - discussion around whether this is a resource we should resurrect. Shaazma Husain may be a good candidate for this.
  - Thanksgiving Potluck - Stephanie Torres may come back for this.
  - Holiday Party - Renee Eanes and Victoria Micalizzi
  - Auction – Co-chair needed
  - Diversity – Co-chair needed - Renee Eanes tentatively volunteered

### SEPTEMBER PTA MEETING AGENDA– September 30, 2015 @ 6:30pm

Budget Review, Walkathon Preview, Website Rollout, Review of Summer Tech Investments, Dinner provided by Chef Anne, Science Center Update